



To: All Central Square BASCOL Parents/Guardians
From: Candace B. Edwards, Executive Director
Date: November 6, 2017
RE: SNOW DAYS

As winter approaches, this is a reminder of how BASCOL operates for all registered BASCOL children when normal school hours are altered due to weather or other conditions. The following highlights are BASCOL's procedures during these special days when the weather is too severe for school to continue, but great for an exciting special day at BASCOL.

Please Note: Additional Fees for Extended Child Care hours may apply. Please see page 11 of your BASCOL Parent Handbook.

IF there is a delay in the time school opens:

THEN:

- BASCOL opens at 6:30 am at A.A. Cole, Hastings-Mallory, and Millard Hawk and remains open with activities and programming until the time the school day begins.
- **BASCOL can only guarantee room for a child that is regularly scheduled for that morning. If your child does not attend all mornings, attends after school only or is SHO PLUS, we cannot guarantee room for your child on a school delay.** You will need to call the BASCOL Office at 7:30am or call the Emergency Pager at 315-467-3872 to see if we have space to add your child to our program. If you show up at the site without calling the BASCOL Office first, your child may not be able to stay due to maintaining staff to child ratio.
- **PLEASE NOTE: If the school goes from a delay to a closing, and there are already children at A.A. Cole and Hastings-Mallory, parents will need to make arrangements to pick up their child, BASCOL cannot remain open at A.A. Cole and Hastings-Mallory during these times. BASCOL will offer care at Millard Hawk Elementary School but it will be the parent's responsibility to transport their child.**

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IF the district decides that school will not open due to snow or other conditions prior to the start of school:

THEN: BASCOL is OPEN to all registered BASCOL children from 6:30 am until 6:00 pm **at the MILLARD HAWK ELEMENTARY location ONLY.**

- Please pack a lunch, including a beverage for your child.
- BASCOL will serve a morning and afternoon snack as usual.
- Please pack outdoor clothing for your child. The temperature outside dictates how long we play outside, but we usually go outside, even if for just a few minutes, to play in the snow. Hats, gloves or mittens, snowsuit, boots, extra socks and pants are needed to ensure your child is warm and dressed appropriately for outdoor play. Please be sure to pack these for your child every time there is a snow day **and daily at BASCOL during snowy months.**

IF the school district calls for early dismissal once school has begun:

THEN:

- When school is dismissed early, BASCOL will be open at A.A. Cole, Hastings-Mallory and Millard Hawk.
- **BASCOL can only guarantee room for a child during an early dismissal for a child that is regularly scheduled for that after noon.** If your child does not normally attend, you must call the BASCOL office to see if there is room for your child to stay on an early dismissal day.

BASCOL is open at 6:30 am until 6:00 pm whenever school is closed or normal school hours are altered. **However, in case of an extreme emergency, if BASCOL were to delay or close, it would be announced on local television and radio stations, as follows;**

TV stations = WSTM-TV3, WTVH-TV5, & 9WSYR.

Radio stations = Y94, WHEN, 107.9, B104.7 and WSYR.

Please feel free to contact the BASCOL Office @ 315-622-4815, if you have any questions, comments or concerns.