



## **BASCOL School 2020-2021 IMPORTANT Information Updates**

The following information has been developed to accommodate the changes BASCOL has made for the school re-opening plans. Attached policies, rates or other registration information supercedes information that is in the parent handbook. Please review ALL information below and attached.

- 1) BASCOL will be offering before childcare at all three Central Square locations, A.A. Cole, Hastings-Mallory and Millard Hawk. BASCOL will offer afterschool care for all three locations at the Millard-Hawk site. Children will be bused from A.A. Cole and Hastings-Mallory by the Central Square School District at dismissal time. BASCOL program will be open until 6:00pm.
- 2) BASCOL will offer a Full Day program at the Millard-Hawk location for remote learning days. The program will be offered Monday through Friday from 6:30am until 6:00pm. BASCOL will provide your child the time and space to complete their online schoolwork. **BASCOL staff will be able to provide some guidance during the remote learning time, but we cannot be responsible for teaching lessons or monitoring student progress. See attached**
- 3) BASCOL Coronavirus Parent Information regarding children attending, health status and other protocols. See attached. The Health Attestation Form must be signed and returned with registration packet.
- 4) BASCOL registration process will remain the same but there is an additional schedule registration form that will need to be completed. See attached.
- 5) BASCOL Rates for Central Square have been modified to accommodate Hybrid school schedule. See attached.
- 6) BASCOL billing policies for Covid-19 related issues. See attached. Must be signed and returned with registration packet.
- 7) BASCOL will limit Sho Plus program availability to only days when school is not in session.

We appreciate your cooperation and support. If you have any questions, please contact the BASCOL Administrative Office. Thank you.



Dear Parents,

Thank you for your patience as we update BASCOL's child care options in light of the variety of school district plans.

**If your school is operating on an A/B schedule, we have the following options for care:**

**Before School – A days OR B days**

**After School – A days OR B days**

**Remote Days – A days, B days, AND/OR Wednesdays**

**Rates are being adjusted and will be available as soon as possible.**

We have updated our late enrollment fee deadline to August 24, 2020, to allow families to receive and process schedule information from districts.

We recognize the importance of the Remote Work Days, and BASCOL will provide your child the time and space they need to complete their online schoolwork. **BASCOL staff will be able to provide some guidance during the remote learning time, but we cannot be responsible for teaching lessons or monitoring student progress.**

Full days will be a combination of virtual learning time and the engaging recreational activities that are part of our BASCOL program. They may include free play, movement, games, crafts, and other activities planned by our caring and experienced staff.

BASCOL is proud that we have offered child care for more than 27 years, and we have remained open during the COVID-19 crisis, following all guidance from the CDC and the Department of Health.

The following are some of the precautions we are currently taking to keep children, parents, and staff safe and healthy:

- Staff and participants engage in daily health screenings
- Staff wear face coverings at all times while in program
- Children will wear face coverings while in program
- Stable groups of children and staff are maintained as much as possible
- Materials and toys are used only by each stable group
- Staff engage in enhanced cleaning of program areas and materials
- Children and staff engage in increased hand washing

We continue to monitor guidance on best practices to ensure we are meeting and often times, exceeding all requirements.

Thank you, again, for your trust in BASCOL to provide a safe and enriching environment for your children.

Sincerely,

*Natalie R. Scavone*

Natalie R. Scavone, Executive Director



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## BASCOL Coronavirus Parent Information

Revised 8/5/20

Please find below some additional information regarding protocols in place regarding Covid-19.

- Children attending the BASCOL program are **REQUIRED** to wear a mask. There will be scheduled mask breaks for children.
- BASCOL will continue to do Daily Health Checks on the children and follow CDC and OCFS guidelines for sick children.
- Parents/Guardians and children over the age of two that are dropping off/picking up must wear a face covering into the building during drop off and pick up times.
- BASCOL staff must wear face coverings **at all times** when interacting with children/parents, regardless of distance.
- Covid-19 screening questions are posted at the door. If the answer to any of them is "Yes," please do not enter.
  - Within last 14 days, has your child traveled to a country that the federal Centers for Disease Control and Prevention said should be avoided for nonessential travel? (China, Iran, South Korea, Japan)
  - Has your child been in contact with any person with known COVID-19 symptoms?
  - Does your child have any respiratory infections (e.g., cough, sore throat, fever, shortness of breath)?
  - Are you or anyone in your home in active quarantine status?
- If your child is **SICK**, please keep them home. Please refer to Exclusion Criteria for children who are ill. The handout given to you at registration and specifically exclusion criteria for Covid-19 guidelines are:
  - If any of these symptoms are observed: cough, shortness of breath or difficulty breathing, fever of 100.0°F or higher, chills, muscle pain, sore throat and/or new loss of taste or smell.
  - Child must submit evidence of negative COVID19 test before returning.
  - If test is positive, child cannot return until an improvement in respiratory symptoms **and** fever free for at least 72 hours without the use of fever-reducing medications **and** it has been 14 days since onset of first symptom.
  - If child tests positive but has no symptoms, they may return to care at least 10 days have passed since date of positive results **and** has no subsequent illness **and** is showing no signs of illness.
- Staff and children are required to practice hand hygiene in the following instances: • Upon arrival to the first program activity; • Between all program activities; • After using the restroom; • Before eating; and • Before departing the last program activity.
- Programming activities are planned with social distancing in mind focusing on activities with little or no physical contact.

If you have questions regarding this information, please contact the BASCOL Administrative Office at 315-622-4815.

NEW YORK STATE  
OFFICE OF CHILDREN AND FAMILY SERVICES

**CHILD CARE EMPLOYEE, VOLUNTEER, PARENT, CHILD AND ESSENTIAL VISITORS  
HEALTH SCREENING ONE-TIME ATTESTATION**

Before entering a child care program, employees, volunteers, parents, children and essential visitors **must complete a health screening questionnaire daily. In addition, each employee, volunteer, parent, child and essential visitor must sign and submit this form to the program one time.** Employees, volunteers, parents, children and essential visitors must answer all questions and take their temperature daily to confirm a body temperature lower than 100.0 degrees Fahrenheit. If anyone answers "Yes" to any of the questions below, they cannot enter the child care program. A parent or guardian is responsible for completing daily screening on behalf of their child(ren).

**Self-Screening:**

Below are the self-screening questions that employees, volunteers, parents, children and essential visitors are required to answer **daily**. If any of the answers to the below questions are "Yes," individuals **cannot** enter the program. If the answers are "No" to all the following questions, individuals may enter the program. If employees, volunteers, parents, children and essential visitors cannot take their temperature at home, but answer "No" to all other questions, they may report to the program to have their temperature taken on site.

1. Is your temperature higher than or equal to 100.0 degrees Fahrenheit?
2. Have you had any known contact with a person confirmed or suspected to have COVID-19 in the past 14 days?
3. Are you currently experiencing ANY of the following symptoms?
  - o Cough (new or worsening)
  - o Shortness of breath (new or worsening)
  - o Trouble breathing (new or worsening)
  - o Fever
  - o Chills
  - o Muscle pain (new or worsening)
  - o Headache (new or worsening)
  - o Sore throat (new or worsening)
  - o New loss of taste
  - o New loss of smell
4. Have you tested positive for COVID-19 through a diagnostic test in the past 14 days?

If you have answered "NO" to all questions, you have passed and may enter the program.

If you have answered "YES" to any question, you will not be allowed to enter the program.

**Attestation:** By signing this document, I agree that I will self-monitor these symptoms each day and report the outcome per the instructions above and will not enter any child care program if any of the above symptoms or conditions are present.

Signature	/ / Date
Signature	/ / Date

**Note:** This document must be signed and returned to the program prior to entry. A signed copy needs to be provided only once. The child care program must retain a copy for their records.

Child/ren's Name(s) \_\_\_\_\_ Site \_\_\_\_\_

Parent/Guardian Name (Please Print) \_\_\_\_\_



**Central Square District  
Fall 2020-2021 Schedule Registration Form**

Home School \_\_\_\_\_

Child/ren's Name(s) \_\_\_\_\_

Please circle Yes or No for each schedule and circle days needed. You must choose a set weekly schedule and will be billed accordingly.

**Yes or No      Before School Care – Hours are between 6:30am-9:00am  
(at A.A. Cole, Hastings-Mallory and Millard Hawk)**

Monday      Tuesday      Wednesday      Thursday      Friday

**Yes or No      After School Care – Hours are between 1:00pm-6:00pm  
(Students will be bused to Millard Hawk)**

Monday      Tuesday      Wednesday      Thursday      Friday

**Yes or No      All Day care at Millard Hawk when your child/ren is not  
physically attending school (Remote Learning Days)– Hours  
are between 6:30am to 6:00pm\*\*\***

*(This does not include vacation days, there will be separate sign-ups for those days)*

Monday      Tuesday      Wednesday      Thursday      Friday

**Parent Name (Please Print)** \_\_\_\_\_

**Parent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

- **\$30 per child Non-Refundable Registration Fee** is required at the time of the enrollment
  - **Last Week Deposit** is required at the time of registration
  - **First Week Deposit** is due at time of registration
    - 2 day minimum enrollment

**CENTRAL SQUARE**

**WEEKLY CONTRACTED RATES 2020-2021**

**BEFORE SCHOOL CARE ONLY**

	2 DAYS A WEEK	1 DAY A WEEK
1 Child	\$21.50	\$10.75
Each Additional Child	\$19.50	\$9.75
Cost for 2 Children	\$41.00	\$20.50

**HYBRID AFTER SCHOOL CARE ONLY (1:00pm-6:00pm)**

	2 DAYS A WEEK	1 DAY A WEEK
1 Child	\$58.00	\$29.00
Each Additional Child	\$52.00	\$26.00
Cost for 2 Children	\$110.00	\$55.00

**HYBRID FULL WEEK**

	5 DAYS A WEEK 2AMP,3 FULL
1 Child	\$185.00 *
2 Children (10% off 2 <sup>nd</sup> child 5 days a week)	\$185.00+\$166.50 =\$351.50
Each Additional Child (10% off 3 <sup>rd</sup> child 5 days a week)	\$351.50+\$166.50 =\$518.00

**HYBRID/NON-REGISTERED  
FULL DAY CARE**

	PER FULL DAY
1 Child	\$42.25
2 Children (10% off 2 <sup>nd</sup> child 5 days a week)	\$42.25+\$38.00 =\$80.25
Each Additional Child (10% off 3 <sup>rd</sup> child 5 days a week)	\$80.25+\$38.00 =\$118.25

**\* This rate includes Half Days, Full Days, Holidays, Vacation Weeks and Snow Days.**

**VACATION WEEK RATE = \$198.50 1<sup>st</sup> Child - \$178.75 EACH Additional Child.  
February & April Break / MUST SIGN UP FOR ALL 5 DAYS**

**\*\* If you do not need care on full or half days remember you are still required to pay your weekly contracted rate.**

**SHO-PLUS  
SCHOOL HOLIDAYS ONLY  
PER CHILD -PER DAY**

<b>FULL DAYS</b>	<b>\$52.75 per child per day</b>
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## Revised Billing Policies for Covid-19 Related Issues for School Year 2020-2021

During these challenging times BASCOL has been committed to our mission of providing convenient, quality NYS licensed Before & After School Childcare On Location with engaging activities for children in grades K through 6th. For the 2020-2021 school year, the following billing policies will be in effect so that BASCOL can continue to provide a fun, recreational based program in a safe and nurturing environment.

Families must choose a set weekly schedule and will be contracted for payment regardless of attendance.

1. If a parent has to intermittently work from home for a period of time - still responsible for weekly contracted rate unless a 2 week notice is given to modify schedule. If you need to return to the program, you will need to call to verify availability.
2. If a family chooses to go out of town and must quarantine upon return - still responsible for weekly contracted rate.
3. If a child is out sick for any reason without a Covid-19 positive test - still responsible for weekly contracted rate
4. If a child has a positive Covid-19 test and must quarantine as a result - BASCOL will credit the days missed

We appreciate your understanding regarding these billing policies.

Home School \_\_\_\_\_

Child/ren's Name(s) \_\_\_\_\_

Parent Name (Please Print) \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

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