

CASTALLO & SILKY LLC

Education Consultants

August 2021

Dear Colleague:

BASCOL, Before and After School Childcare On Location, has asked us to assist them in securing a new Executive Director. With offices located in Liverpool, New York, BASCOL has been Central New York's premier before and after school childcare program for almost 30 years. The current Executive Director is retiring after providing excellent leadership to the organization for more than three years.

The new Executive Director is expected to start on or about December 8, 2021. Enclosed is a brochure that describes BASCOL and this wonderful opportunity for the new Executive Director. This is an especially attractive opportunity for an individual who is retired or contemplating retirement. Since BASCOL is a 501(c)(3) not for profit organization, the successful candidate will be eligible to receive a salary from BASCOL and retired teachers/administrators can continue to receive a pension from the New York State Teachers Retirement System.

If you know of anyone who matches the profile described in the brochure and may have an interest in pursuing this position, please share this brochure with them. If I can provide you with any additional information or if candidates would like to speak with me regarding the vacancy, please feel free to contact me at:

4514 Whistler Circle
Manlius, NY 13104
polead@yahoo.com
607.427.9681

Thank you for your assistance in helping us advertise this vacancy.

Sincerely,



Alan D. Pole

Enc.

History

BASCOL, Inc, Before and After School Childcare on Location, provides convenient NYS licensed childcare for children in grades K-6 in Onondaga and Oswego counties.

Incorporated in 1992,

BASCOL's first location was in Liverpool Central School District with thirteen children enrolled. Currently, BASCOL operates in nineteen locations, sixteen in Onondaga county and three in Oswego county.

BASCOL is committed to serving nearly 500 children annually, and in addition to before and after school, we offer full day care for school holidays, school vacations, snow days, and a full summer program.

BASCOL employees are screened and approved through a comprehensive background check by the NYS Office of Children and Family services and receive annual training on a wide range of topics related to child development and programming for elementary children.

Licensed as a recreational program, children engage in art, dramatic play, literacy, physical education, STEM, special events and learn and refine fine motor skills and social/emotional skills.

2020-2021 Budget: \$2.3 million

19 Locations

Central Square Central School District
AA Cole Elementary, Hastings-Mallory Elementary & Millard Hawk Elementary

Holy Cross School in Dewitt

Liverpool Central School District
All Liverpool Elementary Schools

Lyncourt Union Free School District

Onondaga Central School District
Rockwell Elementary

Solvay Union Free School District
Solvay Elementary

St. Mary's Academy in Baldwinsville

West Genesee Central School District
Stonehedge Elementary

Westhill Central School District
St. Ann's School

Board of Directors

Sue Inman, *President*
Tim Bates, *Vice President*
Mario Bottoni, *Treasurer*
Deborah Dempsey
Gerard Flynn
Vanessa Flynn
Marlene O'Donnell



**Before & After School Childcare
on Location, Inc**

An Invitation to Apply
for the position of

Executive Director



**Serving families and
community since 1992!**

www.bascol.org

Qualifications

The Board is seeking a visionary, dynamic, educational leader with the following qualifications:

- Demonstrates commitment to the education of children with varying needs.
- Experience with matters of non-profit finance, budget development, and operations.
- Demonstrates experience with administrative and supervisory duties.
- Demonstrates ability to work collaboratively with participating providers, the community, the Board of Directors, and staff.
- Demonstrates outstanding written and oral communication skills.
- Experience with developing and maintaining community patrons.
- An individual of unquestioned character.



Application Procedure

Interested and qualified candidates are invited to submit a letter of application and current resume including contact information for at least three current references. The application deadline is September 10, 2021.

Send application materials/inquiries to:

Alan D. Pole
Search Consultant
4514 Whistler Circle
Manlius NY 13104
polead@yahoo.com
Cell: 607-427-9681

All communications related to this search will be handled through our consultant. Applicants are requested not to contact any members of the Board of Directors. The Board will make all decisions concerning the selection process, the evaluation of candidates, and the final appointment.



Tentative Selection Timeline

September 10, 2021

Deadline for submission of application and all supporting materials.

October 4, 5, 6, 2021

First round interviews.

October 26, 27, 28, 2021

Finalist interviews and selection of successful candidate.

November 5, 2021

Position is offered.

December 8, 2021

Anticipated start date.

Terms of Employment

A competitive salary commensurate with the experience of the successful candidate will be offered. In addition, an appropriate benefits package will be negotiated and could include medical and dental insurance, paid time off, and paid holidays.

Since BASCOL is a 501 (c) (3) not for profit organization, the Executive Director is eligible to receive a salary of 35 weekly hours from BASCOL and retired teachers/administrators can continue to receive a pension from the New York State Teachers/Employees Retirement System.